

Record of operational decision

Decision title:	Variation on contract with SolarWinds
Date of decision:	21.09.2020
Decision maker:	Assistant Director Corporate Support
Authority for delegated decision:	Herefordshire Council's Constitution (Scheme of Delegation, Part 3: Section 7 – Officer Functions: 3.7.5 Operational decisions. Chief Executive Scheme of Delegation to Officers, point 75 ICT Commissioning and Strategy to Assistant Director Corporate Support.
Ward:	Countywide
Consultation:	N/A
Decision made:	To approve a variation to SolarWinds contract at a cost of £8,533.35 to be recouped from H&W CCG.
Reasons for decision:	<p>SolarWinds is used to maintain and monitor their network equipment, this includes:</p> <ul style="list-style-type: none"> • Network Performance Monitor – monitors the availability, bandwidth utilisation and other metrics of network equipment • Network Configuration Manager – backs up the configuration of networking equipment • IP Address Management – database of the in use IP address space used on the network to avoid duplication • Voice and Network Quality – Monitor the quality of the network, and the experience of voice over the network. <p>A further procurement process is not required due to the cost of this upgrade complying with the Councils Contract Procurement Rules in varying a contract and the cost of the upgrade being less than 50% of the original total contract value.</p> <p>The current Solarwinds contract allows for additional licenses/nodes to be added and this will be done on behalf of Herefordshire and Worcestershire Clinical Commissioning Group (H&W CCG).</p> <p>The initial upfront cost for this upgrade will be £6,095.25 (exc VAT) with further costs of £1,219.05 per annum until the contract expires (9th December 2022). Total cost for this upgrade will be £8,533.35.</p> <p>H&W CCG will be paying for this upgrade in total.</p>
Highlight any associated risks/finance/legal/equality considerations:	If this variation to the Solarwinds contract is not authorised this will result in no further licences/nodes being able to be added to the current contract. This will have a direct negative impact on Hoople (part owned by Herefordshire Council) and the ability to take on the services and on boarding of the new Herefordshire and Worcestershire CCG contract.

Details of any alternative options considered and rejected:	Do nothing – This is not recommended as will result in Hoople not being able to take on board and deliver the revised contract with Herefordshire and Worcestershire CCG.
Details of any declarations of interest made:	None

Signed..... Date: 21.9.2020